



PRIVATE DINING &
EVENTS

TOM'S KITCHEN BIRMINGHAM



TOM'S KITCHEN — BIRMINGHAM —

We offer four versatile spaces, providing an exciting new addition to the Birmingham events scene.

Accommodating up to 36 guests for seated meals and 200 guests for standing receptions, all of our event's spaces are suitable for a wide range of events.

From birthdays to anniversaries, corporate meetings to networking sessions and wedding receptions to cocktail parties, Tom's Kitchen Birmingham is the ultimate choice for your event requirements.



TOM'S KITCHEN EVENT SPACES

THE PASTRY ROOM

featuring viewing window into the kitchen

Accommodates up to 12 guests on one long table

or

20 guests for a standing canape reception

THE WINE CELLAR

featuring screening facilities

Accommodates up to 16 guests on one long table

or

25 guests for a standing canape reception

THE VERANDA

Semi-private area

Accommodates up to 36 guests on a range of layouts

or

50 guests for a standing canape reception



DELI

EXCLUSIVE USE:

Accommodates up to 200 guests – seating is available.
Can be used as a pre-dinner reception (max 80 guests)

Available: Monday to Saturday from 6.00pm till
11.00pm. Sundays from 5:00pm till 11:00pm

EXCLUSIVE HIRE

Looking to hold a larger event? Tom's Kitchen is
available to hire exclusively to you and your guests.

For further information please contact us.

OUTSIDE EVENTS CATERING

We can cater for any outside event no matter how big
or small. For further information please contact us





MENUS

Our menus are created by award-winning chef Tom Aikens, and will be served to you by our talented Head Chef and his team.

We pride ourselves on traditionally British, seasonal ingredients, all sourced from UK based, dedicated suppliers.

PERSONAL ARRANGEMENTS

- ❖ Personalised menus and name cards
- ❖ White table cloths, flowers and live music can be organised on request at an extra charge
- ❖ Any other personal arrangements can be organised on request. We are here to make your event as perfect as possible, therefore please do not hesitate to ask.

CONTACT US

Would you like to know more about our private dining and event facilities? If so, please contact Chloe on birmingham@tomskitchen.co.uk or call 0121 289 5111



TERMS & CONDITIONS

1 TERMS

All event reservations at Tom's Kitchen Birmingham, either provisional or confirmed, are made upon subject to the following Terms & Conditions and no variation thereof will be accepted unless agreed in writing with Tom's Kitchen Restaurant Holdings Ltd. Written confirmation (via email, fax or post) will confirm acceptance of Tom Aikens Ltd Terms & Conditions.

2. INTERPRETATION

In these Terms & Conditions "Tom's Kitchen" means Tom's Kitchen Restaurant Holdings Ltd. and the "Client" means the person, firm or company booking the restaurant.

3. CONFIRMATION & DEPOSIT

To confirm a booking the Client is asked to complete and return the enclosed booking form which also confirms the Client's acceptance to these Terms & Conditions. Upon receipt of the booking form Tom's Kitchen will call to take the required and agreed deposit via credit or debit card. The deposit will be deducted from the final bill on the evening.

Deposit Charges: 8 - 16 people £500, 17 - 48 people £1000

Exclusive Hires: 100% of the minimum spend is required in advance (a 50% non refundable deposit upon booking and the remaining 50% is due 7 working days before the event).

4. CANCELLATION

Once a booking has been confirmed the event may be cancelled within a specified period (outlined below), the amount of the agreed deposit (see point 3) will be charged as cancellation.

No charge for cancellations with one month's (28 days) notice. Less than 28 days notice, the agreed deposit (see point 3) will be charged as a cancellation fee. Less than 7 working days notice the client will be charged the agreed menu price for the number of guests stated in the most recent correspondence.

5. NUMBERS

Confirmation of numbers for an event is required 3 working days prior to the date of the event. The Client will be charged on the basis of the confirmed number of guests with less than 3 working days' notice. If confirmation is not given, the Client will be charged for the number of guests stated in the most recent correspondence.

Our capacities are outlined on page 2 and page 3 of this document.

6. MENUS & WINE LIST

The Client is asked to choose from our Private Dining Menus or Canapé List. Bespoke menus and Birthday Cakes can be arranged. All of the menus are based on seasonal availability. The wine list is subject to price and vintage changes throughout the year. All food and beverage choices must be made and submitted a minimum of 5 days in advance of the event.

7. PRE-ORDERING & SERVICE CHARGE

For parties of up to 16 guests: Choose one of our set menus & order on the night.

For parties of 17 to 30 guests: Choose one of our set menus & pre-order your individual guest choices for each course.

For parties over 30 guests: Choose one set menu, selecting the same starter, main course & dessert for the entire party.

A discretionary service charge of 12.5% will be added to the Client's final bill.

8. MINIMUM SPEND & ROOM HIRE

The Pastry Room: A minimum spend of £500 applies.

The Wine Cellar: A minimum spend of £500 applies.

The Veranda: A minimum spend applies, please ask upon request.

The Deli: A minimum spend of £500 and a room hire fee of £500 applies.

9. TIMINGS

All private dining areas in the main restaurant are available for breakfast 8am to 11.30am, lunch from 12pm to 4:30pm and for dinner from 5pm to 10:30pm. Saturday Brunch 10am to 4pm, dinner from 6pm to 10:30pm. Sunday Brunch 10am to 5pm. The restaurant is licensed 11.00am until midnight / Sundays 11.00am until midnight. Kitchen opening hours apply.

10. ENTERTAINMENT

Tom's Kitchen must be informed upon confirmation of the booking of any additional entertainment or equipment that the Client may wish to have in the room, and any decisions regarding said entertainment will be at the manager's discretion and subject to licensing laws.

11. PAYMENT

Payment for a function must be made in full at the end of the event. Tom's Kitchen does not have the facility to create several bills or operate a 'cash bar'. All major credit cards are accepted, excluding Diners Club. If you would like to pay by bacs or invoice, the full amount of your event is due no less than 7 days prior to your event.

12. VAT

Value Added Tax at the current rate is included in all prices.

BOOKING FORM

Contact Details

Booking Name

Address

Company Name

Organiser Name

Email

Tel No

Host Name

Where did you hear about us?

Chosen Beverages

Arrival Drinks Prosecco £35

 Champagne £49

White Wine

Red Wine

Other Beverage Requirements (pre & post dinner)

Bar (house spirits & mixers, soft drinks, beers) YES / NO

Still & Sparkling Water YES / NO

Digestives & Dessert Wine to be offered YES / NO

Coffee & Tea to be offered YES / NO

Deposit Charges:

8 - 16 people seated £500

17- 48 people seated £500

43- 60 people seated £1,000

Exclusive Hire 50% of the agreed minimum spend

Name of Cardholder

Booking Details

Date of Event

Breakfast (8am to 11.45am) YES / NO

Lunch (12:00pm to 3:45pm) YES / NO

Dinner (5:30pm to 10:45pm) YES / NO

Number of Guests

Arrival / Seating Time

Occasion

Chosen Food

Chosen Menu

Dietary Requirements

Other Requirements

Seating Chart YES / NO

Cake YES / NO (72 hours notice required)

Telephone Number to call to secure card detail / Payment made over the phone

Cardholders Signature

I HEREBY AGREE TO THE ABOVE TERMS & CONDITIONS